

CLERK OF COURTS

Yearly Comparison

2016

2006-2015

AVERAGE

2015

2016

	<u>AVERAGE</u>	<u>2015</u>	<u>2016</u>
Legal Fees	\$168,958	\$148,733	\$149,165
Title Fees	\$342,832	\$417,953	\$464,609
B.M.V.	\$91.467	\$96,136	\$104,927
Dept. Taxation	\$8,647,662	\$10,329,812	\$11,360,297
Passports	760	654	660
Cert. of Title	28,996	29,793	32,374
Notations of Lien	7,770	8,687	9,206
Memos	7,101	8,010	8,640
Duplicates	1,402	1,369	1,452
W/C Cert of Title	388	326	474
W/C Notations	20	5	8
Salvage	226	195	219
Divorces Granted	108	102	85
Dissolutions Granted	87	80	73
Total Cases Filed	1135	902	1,169
Civil	565	321	624
Domestic	270	227	225
Criminal	301	354	320
Court of Appeals	33	32	33
Foreclosures	312	161	152

*The Clerk of Courts has two main divisions -
- the legal office and the title office.*

*The clerk's team places a priority on customer
service. Our mission is to provide prompt,
courteous, accurate service to each
of our customers.*



SUSAN S.HAZEL

Huron County Clerk of Courts

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419-663-4048 Legal FAX

Huron County Title Office

305 Shady Lane Drive, Norwalk, OH 44857

Email: titles@huroncountyclerk.com

419-668-5717 Title

419-668-6034 Title FAX

Legal Department

Nancy Sisson, Chief Deputy

Marcia Grose, Acct. Mngr

Margaret Hardy, Dep. Clerk

Tiffany Blair, Deputy Clerk

Stacey Oney, Deputy Clerk

Melanie Grof, Deputy Clerk

Jodi Stang, Deputy Clerk

Title Department

Sharon Long, Title Supervisor

Janet Page, Lead Title Deputy

Mary Chapman, Dep. Clerk

Delana Lichoff, Dep. Clerk

Marianna Minniear, Dep. Clerk

Carrie Resor, Dep. Clerk

HURON COUNTY CLERK OF COURTS



2016

A Year in Review

HURON COUNTY CLERK OF COURTS 2016 ANNUAL REVIEW

Huron County Clerk of Courts, Susan Hazel, reported that in 2016, the clerk's legal fees contributed over \$149,000 to the county and an additional \$20,000 was transferred from Title Funds to the Huron County General Fund. Since 2003, over 1 million dollars has been contributed from the Certificate of Title Fund to support the county's General Fund.

In 2016, over \$464,000 in local auto title funds was collected, a 35% increase over the past 10 year average. Huron County Title Office transferred more than 11.3 million dollars to the Ohio Department of Taxation.

The increase in title numbers for 2016 was in part due to the improved public access provided by the new title facility. A title staff member completed the Huron County Project Leadership program in 2016. The title supervisor participated in system testing and Ambassador Training in Columbus to prepare for January 2017 implementation of the redesigned state-wide titling system.

Technology is a key factor for efficient office operations. In 2016, the clerk worked cooperatively with county commissioners, making a commitment of \$16,000 in technology funds for the purchase of new phones for the clerk's office. Clerk's computer funds were also used for the purchase of new computer equipment and programming. New processes were activated in the courthouse to allow the clerk to accept credit card payments for costs, fines and bond payments. In 2016, the clerk worked with IT administrator, Amy Latteman, and the Common Pleas Court to apply for a Technology Grant from the Ohio Supreme Court. The court was awarded the grant for \$16,000 and the clerk contributed an additional \$6,000 to the project which implemented a new server for the case management program and an off-site backup server.

- ◇ **Titles** issued in 2016 increased by more than 11% from the previous year.
- ◇ **Watercraft titling** was up by more than 45% in 2016 from the previous year.
- ◇ The total of **1169 new cases** filed in 2016 was almost 30% more than the previous year.
- ◇ The number of **criminal cases** filed was 6% greater than the previous decade.
- ◇ The 225 **domestic cases** filed in 2016 was 16% below the previous decade average. The number of divorces granted was down by 21% from the previous decade.
- ◇ The 624 new **civil cases** filed in 2016 represented a 94% increase from the previous year. Over 200 of those civil actions were for court ordered title cases. The total number of foreclosures filed in 2016 was almost 50% less than the previous decade.
- ◇ The 33 cases filed for the **6th District Court of Appeals** equaled the previous decade's annual average.
- ◇ 320 new **criminal cases** were filed in 2016—That figure was 10% less than the new criminal cases filed in 2015.
- ◇ The 152 new **foreclosure filings** was 6% below the 2015 foreclosure filings.
- ◇ 660 **passports** were processed by the clerk's office, generating \$16,500 for the General Fund. The clerk's staff continued to meet U.S. Department of State annual certification requirements.
- ◇ Work with **Child Support** over the past 13 years has brought in almost \$170,000 of federal monies to the county general fund.

The clerk continued to focus on working cooperatively with the other Huron County offices. The legal division worked daily with the Common Pleas Court and the 6th District Court of Appeals to assure proper handling of records and assistance to the public. The clerk and recorder collaborated on records retention efforts for the imaging and microfilming of older case records. These easily searchable electronic files can be viewed, printed and emailed from the clerk's office. In 2016, the clerk and auditor also worked in partnership with the commissioners on maintenance and landscaping of the new Shady Lane facility.

In November, Susan Hazel was re-elected to serve as Huron County Clerk of Courts. During 2016, Hazel served on the Records Commission and Data Processing Board. She earned her 14th education certification award from the Ohio Clerk of Courts Association. As an OCCA member, she participated in district and state meetings and was active on the education and audit committees.

